

Neighborhood Legal Services, Inc.
Special Board Meeting Via Teleconference
October 5, 2018
Minutes

Present:

Board Members: Prof. Kim Diana Connolly, Vincent Doyle, Kristen Flick, Sabrina May, David Nelson, Rich Scherer, Sr. Sheila Stone, Peter Warn

Excused: Amber Clarke, Spencer Durland, Brittany Jones, Tasha Moore, Amy Okereke, Danielle Rovillo, Michelle Schwach

Staff members: Lauren Breen, Jennifer Graesser

NLS Board President, Sabrina May, opened the meeting at 12:04 p.m.

The board president called this Special Meeting via teleconference on the afternoon of October 5, 2018 to vote on the Neighborhood Legal Services, Inc. Sexual Harassment Policy. The Special Meeting was necessary because, effective October 9, 2018, all New York State employers are required to adopt written sexual harassment prevention policies and institute annual anti-harassment training for employees.

On a motion by Vincent Doyle, seconded by Rich Scherer, eight board members voted to approve the NLS Sexual Harassment Policy with the addition of a Staff Acknowledgement Form and extending the policy to include board members.

The meeting concluded at 12:13 p.m.

Respectfully submitted,

Sister Sheila Stone gnsh